

CFRU Nominations Committee

Terms of Reference

Approved February 26 2014

Purpose

Ensures that the Board of Directors is full throughout the year, solicits individuals who will be able to make strong contributions to the board and makes recommendations at the Annual General Meeting for new board membership. This committee is most active before the AGM.

Composition

- Consisting of a minimum of the board Vice-Chair (who acts as chair of this committee).
- Maximum of six members, to a maximum of four board members, one of whom must be the Vice-Chair and a maximum of two volunteers.
- The Station Manager or Staff may not sit on this committee.
- The Standing Committee may invite such Board Members, staff, volunteers, and outside parties, as may be deemed desirable to attend meetings and assist in the discussion and consideration of the business of the Standing Committee.
- In case of vacancy on the committee, volunteer members must be confirmed by a minimum 50% yes vote after submitting a letter of intent to join the committee, to be conducted at the next scheduled committee meeting.
- Any member of the Committee may be asked to leave if a 75% or greater secret ballot is passed after a motion to exclude is brought forth when a clearly defined reason such as extended absence in the committee, obstruction of process, etc is defined.

Duties and Responsibilities

- The committee shall operate in a manner consistent with provisions of the Bylaws, Collective Agreement and other station and Provincial/Federal Laws.
- The committee shall make every effort possible to ensure a diversity of representation on the Board to reflect the diversity of CFRU's members and community. This includes, but is not limited to, considerations of gender, ethnicity, ability, socioeconomic standing, age, race and sexual orientation.
- The committee shall identify the positions up for election at the AGM prior to the conclusion of the term of the position.
- The committee shall make personal contact with potential recruits, and provide information pertaining to the board.
- The committee shall advise the board and members of the candidates that have agreed to let their name(s) stand at the AGM and also where any remaining vacancies are and what is being done to find candidates for them.
- The committee shall let name(s) stand at the AGM along with any nominations from the floor.

Accountability

- The Committee shall review the terms of reference for the Standing Committee annually and make recommendations to the Board as required.
- The Committee shall keep a record of its meetings and present reports to the Board of Directors at the next Board Meeting or as requested.

Approval

Drafted by: Peter Bradley (Station Manager) – March 2013

Edited and Formatted by the CFRU Nominations Committee: Alan Sovran (Chair), Asia Barclay and Ron Gaskin – December 20 2013

Approved by: Policy Committee – February 13 2014

Approved by: Board of Directors February 26 2014