

Labour Management Committee

Terms of Reference

Approved November 27 2013

Purpose

Conducts meetings with the employees to discuss any operational matters and/or issues and suggestions to improve the Employer – Employee relationship. The committee meets outside of the Bargaining process to look at issues around the Collective Agreement.

Composition

- Consisting of a minimum of Station Manager and one board member (ideally the staff liaison or a member of the [past or current] Bargaining Committee, or a member with experience in labour relations)
- Maximum of 2 other board members may sit on this committee
- The Standing Committee may invite such Board Members, staff, volunteers, and outside parties, as may be deemed desirable to attend meetings and assist in the discussion and consideration of the business of the Standing Committee.

Duties and Responsibilities

- The committee shall operate in a manner consistent with provisions of the Bylaws, ABC's, Collective Agreement and other station and Provincial/Federal Laws.
- The committee shall act in the best interest of the station and its stake holders.

Accountability

- The Committee shall review the terms of reference for the Standing Committee annually and make recommendations to the Board as required.
- The Committee shall keep a record of its meetings and present reports to the Board of Directors at the next Board Meeting or as requested

Revision Notes

Drafted by: Peter Bradley – Station Manager – February 2013

Revised by: Barry Rooke – Station Manager – November 20 2013

Sent for Approval to Board of Directors – November 25 2013